*Appendix 61*

# PURCHASE ORDER

## SLSU-Sogod Main Campus

**Entity Name**

Supplier : JP MARKETING & AUTO SUPPLY
Address : Sogod, Southern Leyte
TIN :

P.O. No. : 2020-03-0202-B
Date : March 30, 2020
Mode of Procurement : Emergency Cases

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :
Date of Delivery :

Delivery Term :
Payment Term :

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | pcs | Propeller Bolt | 13 | 60.00 | 780.00 |
| | | PR#: 2020-03-0158-C<br>For Installation of stationary disinfection gate to disinfect entering vehicles to avoid from contracting the COVID-19. | | | |
| **Total Amount in Words:** | | **Seven Hundred Eighty Pesos Only.** | | | 780.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

with OR#: 55355
Signature over Printed Name of Supplier
March 30,2020
Date

Very truly yours,

SUSANA B. CENIZA
Signature over Printed Name of Authorized
AO-V
Designation

**Fund Cluster :** ___ INCOME
**Funds Available :**

CHRISTINE ALMA MAE M. DAGUPLO, CPA
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

**ORS/BURS No. :**
**Date of the ORS/BURS:**
**Amount :**